

FOR DISCUSSION AND APPROVAL

Minutes of the Kenmore-Town of Tonawanda Union Free School District Board of Education Meeting, conducted on Tuesday, November 10, 2015. The meeting was held in the East Cafeteria at Kenmore West High School, 33 Highland Pkwy, Buffalo, NY.

PUBLIC SESSION

1. Opening Ceremony

The meeting was called to order at 5:30pm Prevailing Time.

a. Roll Call

PRESENT: Board:

Bob Dana	Trustee
Andrew Gianni	Trustee
Jill O'Malley	Trustee
Christopher Pashler	Trustee

Others:

Dawn Mirand	Superintendent
Stephen Bovino	Assistant Superintendent – Human Resources
Gina Santa Maria	District Clerk

ABSENT:

Todd Potter	Trustee (Excused)
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2. Proposed Executive Session – 5:30 – 6:30 pm

At the request of President O'Malley, a motion was made by Trustee Dana seconded by Trustee Pashler, to enter into Executive Session at 5:31pm, inviting Assistant Superintendent Bovino for the purpose of discussing the KTA contract, KTA resolution and negotiation update.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye

MOTION CARRIED 4-0

At the request of President O'Malley, a motion was made by Trustee Pashler, seconded by Vice President Gianni, to end Executive Session at 6:18pm and return to open session.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye

MOTION CARRIED 4-0

3. Return to Public Session – 6:30 pm

The meeting was called to order at 6:30 pm Prevailing Time.

a. Roll Call

PRESENT: Board:

Bob Dana	Trustee
Andrew Gianni	Trustee
Jill O'Malley	Trustee
Christopher Pashler	Trustee

Others:

Dawn Mirand	Superintendent
Stephen Bovino	Assistant Superintendent – Human Resources
Robin Zymroz	Assistant Superintendent – Instruction & Student Services
John Brucato	Assistant Superintendent - Finance
Gina Santa Maria	District Clerk

ABSENT:

Todd Potter	Trustee (Excused)
Brenda Chmura	Director – Special Education (Excused)

b. Pledge of Allegiance

c. Star Spangled Banner Performed by the 5th Grade Chorus, Edison Elementary School

4. Approval of Agenda

At the request of President O'Malley, a motion was made by Trustee Pashler, seconded by Trustee Dana, to approve the agenda.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye

MOTION CARRIED 4-0

5. Approval of Minutes

At the request of President O'Malley, a motion was made by Trustee Dana, seconded by Vice President Gianni, to approve the minutes of the October 13, 2015 Regular Meeting.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye

MOTION CARRIED 4-0

6. Presentations

a. Lindbergh Elementary School – M. Muscarella

Principal Muscarella highlighted Lindbergh's school musical in his presentation to the Board. Students performed a song from *James and the Giant Peach Jr.*, and several read narratives describing the impact and benefit to the students this production has had on each of them. Principal Muscarella went on to explain how many students and parent volunteers are involved in

this team effort, how the musical ties into the academic program, and why the musical is an important event for the entire Lindbergh community.

b. Program Sustainability – J. Brucato

Assistant Superintendent Brucato gave a brief presentation outlining the 2016-2017 budget development process. Much of the information is unknown as it is early in the process, but will be updated as the budget is developed. Assistant Superintendent Brucato also addressed use of the District's fund balance, and the impact the Huntley Plant closing will have on the District's budget.

7. Public Comments

Peter Stuhlmiller, 258 Fayette Ave., discussed the KTA's resolution and asked for Board support.

Kathy Schinaman, 212 Parkedge Ave., thanked District personnel for attending Kenmore West's HSA meeting to speak about consolidation issues. She noted that by the end of the evening many questions were answered, easing parents' concerns.

Stephen Brooks, 973 Parker Blvd., commended the Edison and Lindbergh students for their performances at the evening's Board meeting, and Kenmore West's Football team for making it to the Section VI finals at Ralph Wilson Stadium. He went on to commend Ken-Ton's music program for its continued excellence.

8. Board of Education

a. Committee Reports

Vice President Gianni attended the Technology Committee, and ECASB Finance Committee meeting.

President O'Malley attended part of the Staff Development Center Retreat, and the Elementary Transition Committee meeting. This committee will now meet on an as needed basis. She also attended the Wellness Committee's Wellness Symposium on 10/24/15.

b. Board Goal Setting

November 24, 2015 at 6:30pm was set for the Board's Work Session to discuss and develop the Board's goals and activities.

President O'Malley opened the discussion to determine the Board's goals for the next 18-month period. Several suggestions were made and discussion ensued. After some consideration, President O'Malley made a motion, seconded by Vice President Gianni to adopt the following Board goals: 1) Improve Board Advocacy and Communication, 2) Superintendent Evaluation Process, 3) Board of Education Self-Evaluation Process, 4) Evaluation of the Board's Composition.

Board members were each assigned a goal for which they are to develop language and activities. Much of this work will be done at the 11/24/15 Work Session.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye

MOTION CARRIED 4-0

c. Discussion Items

President O'Malley thanked the unions and Central Office administrators for honoring the Board of Education at the Artist Reception on 10/29/15.

Superintendent Mirand noted that NYS Board of Education Recognition Week was 10/26 – 10/30/15. She thanked the Board for their time and efforts on behalf of students.

d. Comments

President O'Malley noted that it is important to direct parents to the proper chain of command for questions, then after it would appropriate for Board members to follow up with a parent/community member who has contacted them.

President O'Malley complimented Principal Johnson on the Kenmore West Play and the Varsity Football Team's success.

Trustee Dana thanked parents for having faith in the Board and administration during the consolidation process. He commented that the District is putting children first and will make adjustments if needed.

Superintendent Mirand remarked, when asked about the matter, that sensitive and/or controversial issues/topics that are brought to the attention of the District Office staff are taken seriously and investigated fully.

9. Superintendent's Report – D. Mirand

a. Budget Development Process

The budget development process was presented by Assistant Superintendent Brucato, earlier in the meeting.

Superintendent Mirand stated that going forward, there will be a consolidation update at every Board meeting.

b. Instruction & Student Services – R. Zymroz

• Holmes Elementary Local Assistance Plan [Action Item]

Assistant Superintendent Zymroz gave a brief explanation of the Local Assistance plan for Holmes Elementary School and requested the Board's approval.

At the recommendation of Superintendent Mirand, a motion was made by Trustee Dana, seconded by Trustee Pashler, to approve the Holmes Local Assistance Plan.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye

MOTION CARRIED 4-0

c. Financial Report – J. Brucato

• Resolution - 485a Real Property Tax Exemption [Action Item]

Assistant Superintendent Brucato directed the Board to the 485a Real Property Tax Exemption Resolution in their packet. He requested the Board’s approval. Board members asked several questions related to this exemption.

At the recommendation of Superintendent Mirand, a motion was made by Vice President Gianni, seconded by Trustee Pashler, to adopt the 485a Real Property Tax Exemption Resolution.

Dana	Aye
Gianni	Aye
O’Malley	Aye
Pashler	Aye

MOTION CARRIED 4-0

• Transportation Report

This report was included in the Board’s packet for their review.

• Food Service Report

This report was included in the Board’s packet for their review.

• Buildings & Grounds Report

This report was included in the Board’s packet for their review.

d. Human Resources – S. Bovino

Assistant Superintendent Bovino stated that the District was granted the APPR hardship waiver. The new plan is due to the State in March.

He also indicated that projections are in and the District can now begin working on staffing and budget development for next year.

10. Consensus

a. Request to withdraw a specific item(s) from consensus

At the recommendation of Superintendent Mirand, a motion was made by Vice President Gianni, seconded by Trustee Dana, to approve items 10b – 10o of the consensus agenda.

Dana	Aye
Gianni	Aye
O’Malley	Aye
Pashler	Aye

MOTION CARRIED 4-0

b. Personnel Actions

c. Committee on Special Education Minutes

- d. Committee on Pre-School Special Education Minutes
- e. Surplus List – November 2015
- f. Treasurer’s Report – August & September 2015
- g. ICA Report – September 2015
- h. Policy(s)/Regulation(s) – **First Read (Revised Update)**
 - Policy 7513 – Administration of Medication
 - Policy 7521 – Students With Life-Threatening Health ConditionsPolicy(s)/Regulation(s) – **Second Read**
 - Policy 3260 – Booster Clubs
- i. Contract(s)
 - Associated Physical & Occupational Therapists – Debra A. Scheider, Gayle Schutrum
 - Houghton Mifflin Harcourt Publishing Company – Professional Development
 - American Reading – Professional Development
 - BOCES Intermunicipal Cooperation Agreement for Food Services
- j. Bid(s)
 - Beverage Pouring Rights – Five (5) Year Contract
- k. Long Distance/Overnight Field Trip(s)
 - KE Band/Orchestra – Connecticut and Boston
- l. Interscholastic Travel Request(s)
 - Kenmore East Varsity Baseball - Cooperstown
 - Kenmore East Varsity Ice Hockey – Rochester
- m. Booster Club(s)
 - Ken-Ton Lacrosse
 - KW Girls’ Basketball
- n. Gift(s)/Donation(s)
 - Edison Elementary School – Upright Piano
- o. Resolution(s)
 - Appoint McKinney-Vento Liaison
 - Appoint Audit Committee Member
 - Appoint BOE Members to District & ECASB Committees

11. Other Matters

There were none.

12. Proposed Executive Session

There was none.

13. Adjournment

At the request of President O'Malley, a motion was made by Trustee Dana, seconded by Vice President Gianni, to adjourn at 8:01pm prevailing time.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye

MOTION CARRIED 4-0

Respectfully submitted,

Gina Santa Maria
Gina Santa Maria
District Clerk

DRAFT